Dashboard Manual Librarians



March 2016

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Introduction

The Portico Dashboard is a tool for Portico staff, Portico publishers, and Portico libraries to monitor the preservation process and status of content being preserved at Portico. Each entity, Portico staff, publishers, and libraries have their own "view" of the Dashboard. Librarians may see the overall status of all participating publishers, but will only be able to review individual items within the preservation services in which their library participates (e.g., if your library only supports e-book preservation, you may not review individual books). Publishers may review any content they provided.

The Dashboard can be used to look up all sorts of information about content preserved in Portico, for example:

- the last time content was received and run for a publisher
- a list of articles matching a DOI
- hot linked DOIs within articles for easy access to the content at the publisher's website
- easy access to the article XML and PMD (preservation metadata) files

This guide has the following sections:

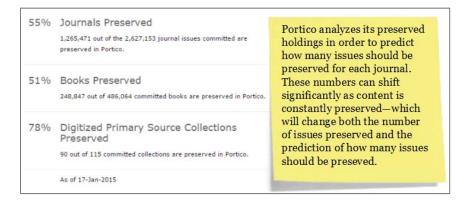
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Accessing the Dashboard

The Dashboard is accessed at: <u>http://audit.portico.org</u>

		HOME CONTACT US GLOSSARY LOGIN Search Archived Content
PORTICO	55% Journals Preserved	
Dashboard	1,265,471 out of the 2,627,153 journal issues committed are preserved in Portico.	Please Sign In
	51% Books Preserved 248,847 out of 486,064 committed books are preserved in Portico.	Password
	 78% Digitized Primary Source Collections Preserved 90 out of 115 committed collections are preserved in Portico. 	Type the text Privacy & Terms
	As of 17-Jan-2015	Remember Me

The log-in the form will be on the right side of the page or, on a narrow monitor, at the bottom of the page. On the left side of the page are high level numbers that show the completeness of the entirety of the Portico Archive (these numbers reflect Portico's status in regard to all committed content).



Journal List Page

Upon logging in, librarians will be taken to a list of all journal committed to Portico. Journals with content preserved in Portico will be hot links. Journal without any content preserved yet, will have a "Not ingested" icon to the left.

		CTROI		MORE .		
PORTICO	All	0-5	ABCDEFGHII	3 K L M N C	P Q R S	T U V W X Y Z Other
Dashboard			Journal	ISSN	Publisher	
2 - Perpetual Access	a		III-Vs Review	09611290	Elsevier	
Ng = Not ingested	a		3C ON-LINE	10782192	Association for Comp	puting Machinery
C DOWNLOAD HOLDINGS		Q ^e	3DTV Conference: The True Vision - Capture, Transmission and Display of 3D Video (3DTV-CO	21612021 N)	IEEE, Inc.	
COMPARE HOLDINGS	a,		40R	16142411, 16194500	Springer	
learch Journal Titles	a		19th-Century Music	01482076, 15338606	University of Californ	nia Press
	a		21st Century Society: Journal of the Academy of Social Sciences	17450152, 17450144	Taylor & Francis Gro	nb
			24 Images	07079389, 19235097	Consortium Érudit	
	a		AORN Journal	00012092	Elsevier	
	a,		A Life in the Day	13666282	Emerald Group Publi	shing
	a,	OC SO	A&A Case Reports	23257237	Wolters Kluwer He	
			A.M.A. Journal of Diseases of Children	00966916, 15383628	American Medical	The list of journal is sorted
		O ₀ ⁰	a/b: Auto/Biography Studies	21517290, 08989575	Project MUSE	alphabetically and provides
	a		AACN Advanced Critical Care	15597768	Wolters Kluwer He	the journal name, the
	a,		AACN Clinical Issues in Critical Care Nursing	10467467	Wolters Kluwer He	ISSN, and the publisher,
	a.		AACN Clinical Issues: Advanced Practice in Acut and Critical Care	c 10790713	Wolters Kluwer He	along with information on
	a		AADE in Practice	23251611, 23251603	SAGE Publications	whether or not the title is
	a,		AAOHN Journal	08910162	SLACK, Inc	covered by post-
	a,		AASRI Procedia	22126716	Elsevier	cancellation access in
		Og	Ab Imperio	21664072, 21649731	Project MUSE	Portico and whether the
	a,		Abacus	14676281, 00013072	John Wiley & Sons	title yet has content
	All	0-9	ABCDEFGHI	J K L M N C	PQRS	preserved in Portico.

Find a Specific Title

One of the most useful features of the journal list page is the ability to look up a journal title by any of the words in the title or by any of the ISSN. This tool is located in the left hand navigation bar on the page. For example, below are the results from a search on the word "pulmonology".



The results include a list of only those journal titles within Portico that contain the word "pulmonology".

		CTRONI JRNALS	C ELECTRONIC PUBLISHERS RI BOOKS RI	PORTS MORE	0
PORTICO	All	0-9	A B C D E F G H I I	K L M N O	P Q R S T U V W X Y Z Other
Dashboard			Journal	ISSN	Publisher
= Perpetual Access = Not ingested	a		BMC Pulmonary Medicine	14712466	BioMed Central
- XXX	a	00	Cardiopulmonary Physical Therapy Journal	15417891	Wolters Kluwer Health
DOWNLOAD HOLDINGS	a		Clinical Pulmonary Medicine	10680640	Wolters Kluwer Health
COMPARE HOLDINGS	a		COPD: Journal of Chronic Obstructive Pulmonary Disease	15412563, 15412555	Informa Healthcare
pulmonary 🗾	a		Current Opinion in Pulmonary Medicine	10705287, 15316971	Wolters Kluwer Health
	a		Journal of Aerosol Medicine and Pulmonary Drug Delivery	19412711, 19412703	Mary Ann Liebert, Inc.
	a		Journal of Cardiopulmonary Rehabilitation and Prevention	1932751X, 19327501	Wolters Kluwer Health
	a		Pulmonary Circulation	20458940, 20458932	Medknow Publications and Media
	a		Pulmonary Medicine	20901844, 20901836	Hindawi Publishing Corporation
	a		Pulmonary Pharmacology	09520600	Elsevier
	a		Pulmonary Pharmacology & Therapeutics	10945539	Elsevier

List of Publishers Page

Many times, you may want to review content for a specific publisher or evaluate the current state of a publisher. The most useful set of pages for these actions are the publisher pages. Selecting the "Publishers" tab at the very top menu, will take you to a list of publishers committed to preserve content with Portico.



	HOME CONTACT US G	RLOSSARY WELCOME Por	tico Ubrarian	LOGOUT Searc	h Archived Content
	ELECTRONIC BOOKS PUBLISHERS REPORTS (MORE •)				
PORTICO	PUBLISHERS				
Dashboard	Publisher	Status 😡	Journals 😡	Books 📵	D-Collections
 This status is not applicable for this 	A AECL Nuclear Review		u/k	- 2	<u>а</u>
u/k This status is unknown for this	A AIP Publishing		40%	-	
publisher. Q Perpetual Access	Academic Journals		u/k	-	
	Q Academy of Business and Retail Management		u/k	. -	4
COMPARE HOLDINGS	🗛 Adam Matthew Digital				92%
	A Agricultural History Society		u/k	12	4
	A Akademiai Kiado Zrt.		96%		
	4 Alcohol Research Documentation		88%		
	A American Accounting Association		93%		
	4. American Anthropological Association (through 2007)		73%		*
	American Astronomical Society		65%		
	American Chemical Society		72%	87%	
	4. American Economic Association		97%		
	American Geophysical Union (through 2012)		79%	- 2	4

Publishers Page—Status

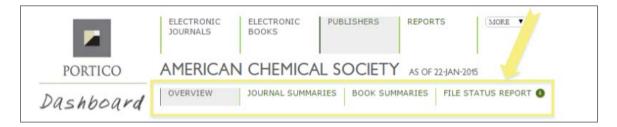
		HOME CONTACT US GLDSS	SARY WELCOME Por	tico Librarian	LOGOUT Searc	th Archived Content
	ELECTRONIC JOURNALS BOOKS	PUBLISHERS REPORTS (MORE •				
PORTICO	PUBLISHERS					
Dashboard	Publisher		Status 🕑	journals 🕑	Books 😡	D-Collections
 This status is not applicable for this 	AECL Nuclear Review	The status is calculated by evaluating the number of		u/k	14	-
u/k This status is	AIP Publishing	journals preserved, the		40%		
Perpetual Access	& Academic Journals	number of issues preserved, the number of		u/k		
DOWNLOAD HOLDINGS	& Academy of Business and Retail N	1 1 1 1		u/k		
COMPARE HOLDINGS	& Adam Matthew Digital	preserved, and the		•		92%
	& Agricultural History Society	percentage of content that is difficult to process.		u/k		
	条 Akademiai Kiado Zrt.			96%		
	Alcohol Research Documentation			88%		
	& American Accounting Association			93%		4
	🔦 American Anthropological Associa	tion (through 2007)		73%		
	American Astronomical Society			65%		
	American Chemical Society			72%	87%	
	& American Economic Association			97%		:
	American Geophysical Union (thro	ugh 2012)		79%	12	а.

Publishers Page—Journals, Books, and D-Collections

	ELECTRONIC ELECTRONIC PUBLISHERS REPORTS MORE •						
PORTICO	PUBLISHERS						
Dashboard	Publisher	Stotus 😜	journals 😡	Books 🛛	D-Collections		
 This status is not applicable for this publisher. 	Ge AECL Nuclear Review			-1			
/k This status is	C AIP Publishing		40				
publisher. Perpetual Access	Ge Academic Journals		u/k				
& DOWNLOAD HOLDINGS	Academy of Business and Retail Management		u/k				
COMPARE HOLDINGS	Q. Adam Matthew Digital			147	92%		
	Agricultural History Society		u/k				
	Q. Akademiai Kiado Zrt.		96%				
	& Alcohol Research Documentation		88%	Thom	ercentages here are:		
	Q American Accounting Association		93%	• the	percentage of predict		
	& American Anthropological Association (through 2007)		73%	 issues which are present the percentage of unique 			
	American Astronomical Society		65%	books preserved compa to the number of books committed to Portico			
	American Chemical Society		72%				
	Q American Economic Association		97%	 the percentage of collections committed to 			
	American Geophysical Union (through 2012)		79%		tico that are preserved		

Individual Publisher Page

The publisher pages have much information on them and can be gotten to by clicking on any hot linked publisher name from anywhere in the Dashboard or audit interface. At the very top of any publisher page, there are a series of links or "tabs" that will allow you to view different information about the status of the publisher's content.



- **Overview**: The tab you land on when you select any particular publisher.
- **Journal Summaries**: A list of the committed journals for this publisher with start and ending volume information for the content in the Portico archive.
- Book Summaries: A list of the preserved books for this publisher.
- **File Status Report**: A listing of all the file formats in this publisher's content and their status.

Individual Publisher Page—Overview

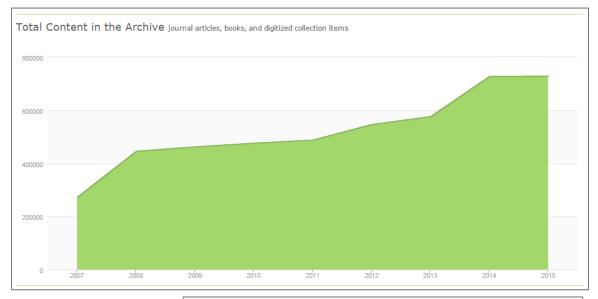
The overview tab on the publisher page has multiple sections. The very top section includes the same set of numbers that were seen on the list of publishers page.

AMERIC	CAN CHEMICAL SOCIETY AS C	DF 22-JAN-2015	
OVERVIEW	JOURNAL SUMMARIES BOOK SUMMARIES	S FILE STATUS REPORT ()	
Status 😮	Journals 🔞	Books 🚱	D-Collections 🔞
	72%	87%	-
	16,696 out of the 23,104 journal issues committed are preserved in Portico.	1,387 out of 1,580 committed books are preserved.	

In the Journals column, the percentage is the number of journal issues preserved by Portico divided by the number of issues Portico expects to receive, based on an analysis of the content Portico has preserved (see section below on

E-Journal Completeness Report for a deeper explanation of this analysis). In the Books column, the percentage is the number of unique books preserved by Portico divided by the number of books committed to Portico by this publisher. For a publisher participating in the D-Collections preservation service, the percentage would be the number of collections preserved divided by the number of collections committed to Portico.

The next chart shows the total amount of content preserved in the Portico archive for that publisher (this includes any journals, books or d-collection items preserved for the publisher) at different moments in time. Below we can see that American Chemical Society content was first preserved in 2007 and that Portico is now preserving more than double the number of articles preserved in 2007.



The next slot on the tab is a statistical overview of the publisher. These are counts of the number of journals, volumes, issues, articles, and books have been preserved for this publisher.

Content in the	Archive	
Journals	Journals Preserved	54
	Volumes Preserved	1,345
	Issues Preserved	16,696
	Articles Preserved	730,626
Books	Books Preserved	1,387

The final section of the tab is an overview of the last time content for this publisher was received by Portico, loaded into the content processing system, and preserved.

Processing Status	
Date last content received	22-Jan-2015
Date last content loaded	24-Dec-2014
Date last content preserved	8-Jan-2015

Portico Dashboard Manual for Librarians

Individual Publisher Page—Journal Summaries

The Journal Summaries tab lists all of the titles committed to Portico by this publisher and includes identifying and holdings information for each. Note that the "start" and "end" information in this chart is simply a reflection of the content preserved in Portico—the publication may begin earlier than the Portico start information and run longer than the Portico end information.

AMERICAN CHEM		OCIETY BOOK SUMM		15 ATUS REPORT	0			Download Publisher Journal Holdings
Title	ISSN	Start Year 😮	Start Volume 🥹	Start Issue 🕑	End Year 🔞	End Volume 🥹	End Issue 🔞	Completeness Report @
Accounts of Chemical Research	00014842 15204898		1	1	2014	47	9	[®] VIEW
ACS Applied Materials and Interfaces	19448252 19448244		1	1	2014	6	23	
ACS Biomaterials Science & Engineering	23739878	0			0			
ACS Catalysis	21555435	2010	1	2	2014	4	12	VIEW
ACS Central Science	23747951	0			0			
ACS Chemical Biology	15548937 15548929		4	1	2014	9	9	
ACS Chemical Neuroscience	19487193	2010	1	7	2014	5	9	[©] VIEW
ACS Combinatorial Science	21568944 21568952		13	1	2014	16	12	
ACS Infectious Diseases	23738227	0			0			
ACS Macro Letters	21611653	2012	1	1	2014	3	9	• VIEW
ACS Medicinal Chemistry Letters	19485875	2010	1	6	2014	5	12	
ACS Nano	19360851 1936086X		2	5	2014	8	11	VIEW
ACS Photonics	23304022	0			0			
ACS Sustainable Chemistry and Engineering	21680485	0			0			
ACS Synthetic Biology	21615063	2011	1	1	2014	3	11	• VIEW
Analytical Chemistry	00032700 15206882		19	1	2014	86	23	
Biochemistry	00062960 15204995		1	1	8204	53	48	VIEW
Bioconjugate Chemistry	10431802 15204812		1	1	2014	25	9	[©] VIEW

Individual Publisher Page—Book Summaries

The Book Summaries tab lists all of the books preserved for this publisher (note that as of early 2015, this is just the list of books preserved and does not include books that have been committed by the publisher, but not yet preserved).



Individual Publisher Page—File Status Report

The file status report tab is straightforward. It is a list of all the file formats found in this publisher's content and the number of files in that format in the statuses which Portico tracks.

AMERICAN CHEMICAL SC	OCIETY AS OF 22-JA	N-2015			Download Publisher Journal Holdings
OVERVIEW JOURNAL SUMMARIES	BOOK SUMMARIES FI	LE STATUS REPORT 🚺			
Format@	Not Well Formed 🕑 W	ell Formed and Not Valid	Well Formed and Valid 🕑	Not Determined 🕑	Grand Total 😢
ACS Atypon ACHS NLM Journal Archiving and Interchange DTD:2.2:2006-04-30	0	106	171,342	0	171,448
ACS Atypon Book DTD:2.3:2009-08-07	0	0	44,355	0	44,355
ACS Journal Publishing DTD v2.0 20040830	0	0	449,743	0	449,743
Acs INDEX HTML DTD:1.0:02-20-2009	0	0	7	0	7
American Standard Code for Information Interchange:1968	38	0	2,840	0	2,878
Apple StuffIT File Format: UNKNOWN Version	0	0	0	1,137	1,137
Apple-encoded Crystallographic Information File: Unknown Version	0	0	0	3	3
Atypon ACHS NLM Journal Archiving and Interchange DTD:2.2.1:2010-11	0	0	54,760	0	54,760
Atypon ACHS NLM Journal Archiving and Interchange DTD:2.2.2:2014-10	0	0	54,795	0	54,795
Audio Video Interleave:UNKNOWN	0	0	0	5,613	5,613
Bytestream:1.0	0	0	3,086	0	3,086
Cascading Style Sheet: Unknown Level	0	0	0	1	1
ChemDraw Exchange: UNKNOWN	0	0	0	99	99
Chemical Markup Language: UNKNOWN	0	0	0	1	1
Comma Separated Values:1968	0	0	0	18	18
Corel WordPerfect Unknown Version	0	0	0	2	2
Crystallographic Information File: UNKNOWN	0	0	0	30,085	30,085
Encapsulated Postscript:UNKNOWN	0	0	0	2,307	2,307
GNU Zip:none:1993-07	0	0	26	0	26

The possible statuses are:

- Well Formed and Valid: the file completely matches its format specification
- **Well Formed and Not Valid**: the file matches its format specification, but has an illformed value in the metadata (or, in the case of XML, if the file parses, but does not conform to its DTD or schema)
- Not Well Formed: the file does not match its format specification
- **Not Determined**: the file format does not yet have a validation module in JHOVE (as the community develops validation modules for these other formats, Portico will check these preserved files for format validity and cache sufficient technical metadata to administer the archive)

Browsing a Journal

From the journal summaries tab of the publisher page or from the electronic journals page (see the top navigation bar), you can browse to view the volumes and issues preserved for any journal. Below is an example from the American Chemical Society.

							HOME	CONTACT US
	ELECTRONIC JOURNALS	ELECTR BOOKS	DNIC	PUBLISHE	RS	REPORTS		(MORE V
PORTICO	NANO LET	TERS						
Dashboard a = Perpetual Access a = Not ingested	Publisher Agreement Name PCA allowed Identifiers Stable URL		America No ISSN Portico	Journal ID	Society 15306 ISSN	Agreement,		n 1.0 (March 1, 2 984
DOWNLOAD HOLDINGS								
COMPARE HOLDINGS	2010s							
	2014							
	v. 14, n. 12 v. 14, n. 10 v. 14, n. 9 v. 14, n. 8 v. 14, n. 7 v. 14, n. 6 v. 14, n. 5							
	2013							
	v. 14, n. 4 v. 14, n. 3 v. 14, n. 2 v. 14, n. 1 v. 13, n. 12 v. 13, n. 11 v. 13, n. 10 v. 13, n. 9							
	2012							
	v. 13, n. 8 v. 13, n. 7 v. 13, n. 6							

Selecting any of the issues will take you to an issue table of contents. Note that what is presented is an issue table of contents built on the data that Portico has for the publisher. In the majority of cases, this will match what the publisher has published, but it may not always. Please be aware that Portico may have duplicate articles—Portico is implementing several deduplication systems that will eventually merge duplicate articles.

Issue Table of Contents

			номе	CONTACT US GLOSSARY	WELCOME Portico Librarian	LOGOUT Se
	ELECTRONIC ELECTRONIC BOOKS	DNIC PUBLISHERS	REPORTS	(MORE •		
PORTICO	NANO LETTERS					
Dashboard	Publisher Agreement Name	American Chemical Soci American Chemical Soci		on 1.0 (March 1, 2007)		
Q = Perpetual Access QS = Not ingested	PCA allowed Identifiers	No ISSN 15	306984			
		Portico Journal ID IS	SN_15306984			
COMPARE HOLDINGS	Table of Contents					
	Two-Dimensional Mono-E Yuanyue Liu, Fangbo Xu, Zia Nano Letters v. 14, n. 12 (2) ODI: 10.1021/n15021393 Portico Content Set: ISSN ISSN: 15306984, IS306992 Portico Item ID: ark:/27927, PDF HTML Preservation Selective Synthesis of Cor Hideaki Hibi, Masahito Yama Nano Letters v. 14, n. 12 (2) DOI: 10.1021/n1503856 Portico Content Set: ISSN_1 ISSN: 15306984, IS306992 Portico Item ID: ark:/27927, PDF HTML Preservation Nanowires of Methylammu Endre Horväth, Massimo Spin Nano Letters v. 14, n. 12 (0) DOI: 10.1021/n15020684 Portico Content Set: ISSN_1 ISSN: 15306984, IS306994, Portico Item ID: ark:/27927, PDF HTML Preservation Strongly Coupled Plasmo Christoph Hanske, Moritz Teb Nano Letters v. 14, n. 12 (0) DOI: 10.1021/n15027765 Portico Content Set: ISSN_1 ISSN: 15306984, IS306994, Priservation Osmotically-Driven Transp Kyunghoon Kim, Jia Geng, R Nano Letters v. 14, n. 12 (0)	Ing Zhang, Evgeni S. Pene 7 August 2014): 6782-678 5306984, (American Cher /pgh2zf9xv1j Information Tree View mpound Semiconductor, guchi, Naoki Yamamoto, F 0 October 2014): 7024-70 5306984, (American Cher /pgh2zf9xxmz Information Tree View onium Lead Iodide (CH3 a, zsolt Szekrényes, Katal 6 November 2014): 6761- 5306984, (American Cher /pgh2zf9xzvb Information Tree View hic Modes on Macroscop be, Christian Kuthrer, Vers 5 November 2014): 6863- 5306984, (American Cher /pgh2zf9xxs6 Information Tree View hic Modes on Macroscop be, Christian Kuthrer, Vers 5306984, (American Cher /pgh2zf9xws6 Information Tree View hort in Carbon Nanotube amya Tunuguntla, Luis R.	v, Boris I. Yakobson 5 1 PMD XML 1 PMD XML 1 Oxide Composite N 1 umitaro Ishikawa 30 1 ical Society) 1 PMD XML 1 Kamarás, Richard G 5766 1 ical Society) 1 PMD XML 1 ical Society)	anowires by Low Temperature Solu aal, David Gachet, László For xe-Assisted Colloidal Self-, ukruk, Munish Chanana, Tob	ition-Mediated Crystalliza ró Assembly ias A. F. König, Andreas Fer	

The links under each article citation offer different views of the preserved content. The most likely options for e-journal articles are:

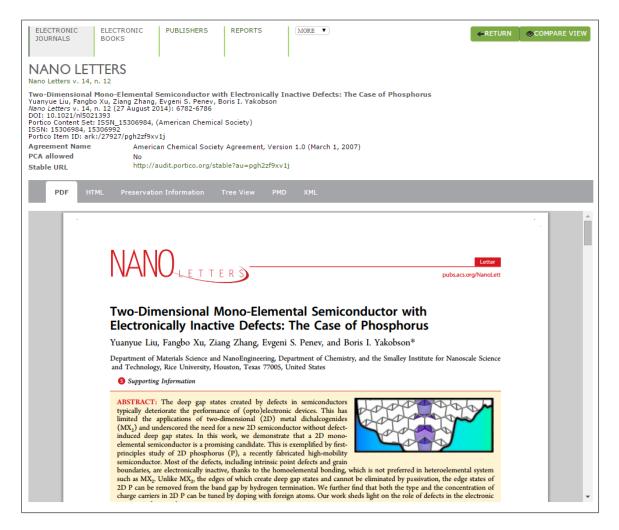
- **PDF**: the article view page will open with the PDF file open in the content frame
- **HTML**: the article view page will open with the full-text HTML of the article open in the content frame
- **Additional Information**: the article view page will open with the header-text HTML (bibliographic metadata only) of the article open in the content frame
- **Preservation Information**: a small slice of preservation metadata for the article will open in the content frame of the article view page
- **Tree View**: the article view page will open with a tree layout of the article and its files as represented within the Portico content model

- **PMD**: the XML of the Portico PMD (preservation metadata) file will open in the article view page
- **XML**: either the Portico XML file will open in the content frame of the article view page or a list of Portico XML files will open (the publisher supplied XML file is preserved, but it is not available for audit by librarians)

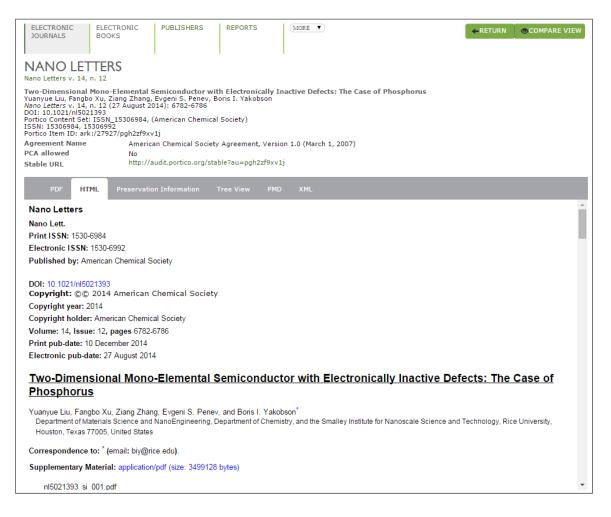
In the top right corner of the article view page is a button to show the "compare view" version of the page. This will let you open two different files associated with the article side-by-side.

A few examples of the article view page are below (note how the same links found under the citation on the list page can be found as tabs on the article view page).

PDF



HTML



Tree

	TRONIC PL (S	JBLISHERS	REPORTS	MORE V		←RETURN
NANO LETTER Nano Letters v. 14, n. 12	S					
Two-Dimensional Mono- Yuanyue Liu, Fangbo Xu, Z Nano Letters v. 14, n. 12 (DOI: 10.1021/nl5021393 Portico Content Set: ISSN ISSN: 15306984, 1530699 Portico Item ID: ark:/2792	iang Zhang, Evg 27 August 2014): 15306984, (Ame 2	eni S. Penev, Bo : 6782-6786	oris I. Yakobson	nactive Defects: The Case	of Phosphorus	
Agreement Name	American Cl	hemical Society	Agreement, Versi	on 1.0 (March 1, 2007)		
PCA allowed	No					
Stable URL	http://audit.	.portico.org/stab	le?au=pgh2zf9xv	1j		
PDF HTML	Preservation Inf	ormation T	ree View PMI) XML		
SU - /ingest/worka ▼FU - 2 - Rendition: Pi SU - achs_nalefd_1 ▼FU - 3 - Component: SU - achs_nalefd_1 Content) ▼FU - 4 - Component: SU - achs_nalefd_1 (origin=Provider,Si ▼FU - 5 - Component:	rea/0b0086f1ccf(age Images 0.1021%2fnalefo Other 0.1021%2fnalefo Figure Graphic 0.1021%2fnalefo upplied Content) Figure Graphic	Dff0e/output/acs d.2014.14.issue- d.2014.14.issue- d.2014.14.issue-	-current/pgh2zf9f 12_20141210002 12_20141210002 12_20141210002	xp9/pgh2zf9fxp9.xml (statu 604.zip/nl5021393/nl502139 604.zip/nl5021393/suppl/nl5 604.zip/nl5021393/images/r	ıs=Active) (origin=Archive,M 93.pdf (status=Active) (origir 5021393_si_001.pdf (status= nl-2014-021393_0007.tif (sta	n=Provider,Supplied Content) Active) (origin=Provider,Supplied tus=Active)
(origin=Provider,S ▼FU - 6 - Component:	upplied Content) Figure Graphic		-		nl-2014-021393_0006.tif (sta nl-2014-021393_0005.tif (sta	
(origin=Provider,S ▼FU - 7 - Component:	upplied Content) Figure Graphic .0.1021%2fnalefo		-		nl-2014-021393_0004.tif (sta	
	ipplied Content)					
(origin=Provider,Si ▼FU - 8 - Component:	0.1021%2fnalef	d.2014.14.issue	12_20141210002	504.zip/nl5021393/images/r	nl-2014-021393_0003.tif (sta	tus=Active)

Compare View



E-Journal Completeness Report

In order to address content that has never been delivered to Portico, it is necessary for Portico to understand what content it should have received—in essence, necessary for Portico to know the publication pattern of the journal. Unfortunately, there is no master list of issues published. Thus, over the past several years, Portico has developed a missing issue completeness tool to 1) analyze the Portico preserved content and predict the publication pattern of each journal (the number of issues per volume), 2) to take that information and identify issues that are possibly missing or incomplete, and 3) to take the information of content that is missing and identify whether the content is on hand but with content issues to be resolved or has never been sent to Portico.

The analysis is a three pass process. The software walks through the preserved content for every journal and analyzes the publication patterns. It uses the information it has found to theorize the number of issues published in each year by the journal. For example, the Portico tools have guessed that the publication pattern for *Dutch Crossing*, a Maney Publishing title, is as follows:

- 2009: 2 issues 2011: 3 issues 2013: 3 issues
- 2010: 3 issues 2012: 3 issues 2014: 3 issues

The second pass of the analysis is to identify what issues might be missing from the Portico archive, given the issues we have on hand and the issues we have predicted should exist. This second pass also considers which issues might be incomplete, a determination made by considering the average number of articles published in the issues of this particular journal and the page numbering of articles within the issue. Issues will be identified as either missing, incomplete, or unknown (which means we have content for the issue, but are not confident the issue is complete—this will often occur when the page numbers of a volume run sequentially through all the issues and Portico has not yet preserved all of the issues for the volume).

The completeness analysis described above is used by Portico to request missing issues from the publishers. It is also used internally for reporting purposes and a flavor of it is made available in the Dashboard in the form of a matrix called the Completeness Page. These completeness pages are available from both the journal browse page:

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	ELECTRONIC ELEC JOURNALS BOO	CTRONIC PUBLISHERS REPORTS MORE						
PORTICO	ALEXANDRIA	VIEW COMPLETENESS						
Dashboard	Publisher Manchester University Press Agreement Name Manchester University Press E-Journal Agreement, Version 1.0 (September 14, 2012) PCA allowed Yes							
Q = Perpetual Access Q = Not ingested	Identifiers	ISSN 09557490 Portico Journal ID ISSN_09557490						
A DOWNLOAD HOLDINGS	Stable URL	http://audit.portico.org/stable?cs=ISSN_09557490						
COMPARE HOLDINGS	2010s							
	2014							
	v. 25, n. 1-2							

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COMPARE HOLDINGS	Alexandria	09557490 20504551	, 2009	21	1	2015	25	2	
rch Journal Titles 🛛 🔀	Bulletin of the John Rylands Library	20528051 0301102X		81	1	2013	89	2	VIEW
	Bulletin of the John Rylands University Library of Manchester	20549326 20549318		90	1	2014	90	2	VIEW
	Cahiers Élisabéthains: A Biannual Journal of English Renaissance Studies	20544715 01847678		40th Annie Special Iss		2014	Special 2007	Issue	III VIEW
	Critical Studies in Television	17496039 17496020		1	1	2014	9	3	" VIEW
	Ethnicity and Race in a Changing World	17588685	2009	1	1	2014	5	1	I VIEW
	Film Studies	14690314	0			0			
	Gothic Studies	2050456X 13627937		1	1	2014	16	1	" VIEW
	International Journal of Electrical Engineering Education	00207209 20504578		36	1	2014	51	3	II VIEW

And the journal summaries tab on the publisher page:

Selecting any of these links will open a new web browser tab with a matrix where the volumes are listed along the y-axis and the issues along the x-axis. Each issue has a cell and its status, publication date, and number of articles preserved can be found in each cell.

PORTICO	ALEXANDRIA Publisher Identifier Completeness	Publisher Manchester University Press Identifier Content Set ID ISSN_09557490 Completeness Years Preserved: 2009, 2011-2013						
	Status	mal complete	3					
v.21 (2009)	n.1: Complete Pub Date: 2009-04-01 Articles: 7		n.2: Complete Pub Date: 2009-08-01 Articles: 7	n.3: Complete Pub Date: 2009-12-01 Articles: 8				
v.22 (2011)	n.1: Complete Pub Date: 2011-04-01 Articles: 7		n.2-3: Complete Pub Date: 2011-12-01 Articles: 10					
v.23 (2012)	n.1: Complete Pub Date: 2012-04-01 Articles: 9		Date: 2012-04-01 Pub Date: 2012-08-01					
v.24 (2013)	n.1: Complete Pub Date: 2013-04-01 Articles: 7		n.2: Complete Pub Date: 2013-08-01 Articles: 9	n.3: Complete Pub Date: 2013-12-01 Articles: 6				

By Portico's assessment, the journal Alexandria is complete and is not missing any content.

Below is the completeness page for *Accounting, Auditing & Accountability Journal*, which has some statuses besides "Complete" on the issues:

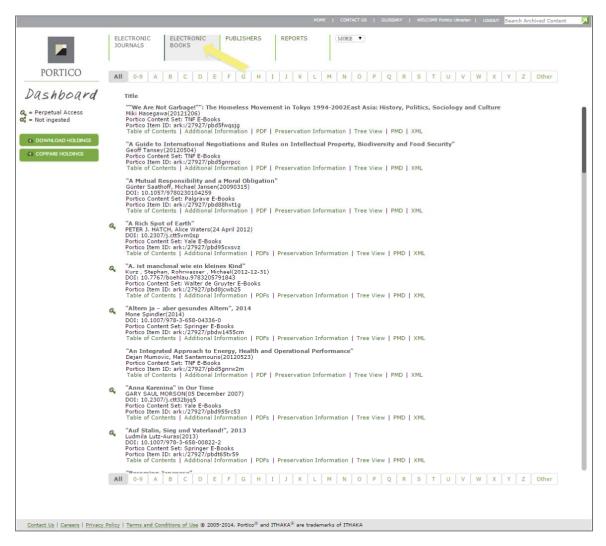
PORTIC	0	Publis Identif		oup Publishing et ID ISSN_09	513574			
	٥	Completene as of Nov 21, 20: Stat	14 Portico Ho (1-3), 199 v. 7 (1-4), 1998 - v. 1 14 (1-5), 2 2005 - v. 1 21 (1-8), 2 2012 - v. 2	1 - v. 4 (1-4), 19 1995 - v. 8 (1-5 1 (1-5), 1999 - 002 - v. 15 (1-5 8 (1-6), 2006 - 009 - v. 22 (1-8 5 (1-8), 2013 -	014 (v.1-27) v. 1 (1-2), 1989 - ye2 - v. 5 (1-4), 1), 1996 - v. 9 (1- v. 12 (1-5), 2000), 2003 - v. 16 (1 v. 19 (1-6), 2007), 2010 - v. 23 (1 v. 26 (1-8), 2014	993 - v. 6 (1-4), 5), 1997 - v. 10 (- v. 13 (1-5), 20 -5), 2004 - v. 17 - v. 20 (1-6), 20 -8), 2011 - v. 24	1994 - 1-5), 01 - v. (1-5), 08 - v.	
	1	2	3	4	5	6	7	8
2.1 (1988)	n.1: Complete Pub Date: 1988-01-01 Articles: 4	n.2: Complete Pub Date: 1988-01-01 Articles: 4	n.3: Missing Pub Date: 1988-12-30	No more issue				
.2 (1989)	n.1: Unknown Pub Date: 1989-01-01 Articles: 4	n.2: Unknown Pub Date: 1989-01-01 Articles: 4	n.3: Unknown Pub Date: 1989-01-01 Articles: 3	No more issue	5			
.26 (2013)	n.1:	n.2:	n.3:	n.4:	n.5:	n.6:	n.7:	n.8:
	Complete Pub Date: 2013-01-01 Articles: 8	Complete Pub Date: 2013-01-01 Articles: 6	Complete Pub Date: 2013-01-01 Articles: 7	Complete Pub Date: 2013-01-01 Articles: 5	Unknown Pub Date: 2013-01-01 Articles: 7	Complete Pub Date: 2013-01-01 Articles: 5	Complete Pub Date: 2013-01-01 Articles: 5	Complete Pub Date: 2013-01-01 Articles: 5
.27 (2014)	n.1: Complete Pub Date: 2014-01-01	n.2: Complete Pub Date: 2014-01-01	n.3: Complete Pub Date: 2014-01-01	n.4: Complete Pub Date: 2014-01-01	n.5: Missing Pub Date: 2014-08-16	n.6: Not yet published Pub Date: 2015-05-16	n.7: Not yet published Pub Date: 2016-03-30	n.8: Not yet published Pub Date: 2017-03-30

Above we can see that while Portico has content from v. 2 (1), v. 2 (2), v. 2 (3), and v. 26 (5) the analysis code was not willing to unequivocally state that these three issues were complete, and thus they have been given a status of "Unknown". In addition, because v. 27 (5) should have been published several months ago, it has been identified as "Missing", as opposed to v. 27 (6), v. 27 (7), and v. 27 (8) which have a status of "Not yet published".

The status of "Incomplete" is not represented in the examples above, but it will be highlighted by a bar of yellow when it occurs.

Books

A listing of all the books currently preserved in the Portico Archive is available by selecting the "Electronic Books" tab at the very top of the page.



Each book listed has been preserved in the Portico Archive. As with journals, there are a number of links underneath each book, each opening up a different file or list of files associated with the book in the book view page. The most likely options for e-books are:

- **Table of Contents**: a pretty, abbreviated HTML version of the book with links to the chapter PDFs will open in the content frame
- Additional Information: a full rendition of the HTML version of the book will open in the content frame

- **PDF**: the book view page will open with the PDF file open in the content frame
- **PDFs**: the book view page will open with a list of the PDF files for this book open in the content frame
- **Preservation Information**: a small slice of preservation metadata for the book will open in the content frame of the book view page
- **Tree View**: the book view page will open with a tree layout of the book and its files as represented within the Portico content model
- **PMD**: the XML of the Portico PMD (preservation metadata) file will open in the article view page
- **XML**: either the Portico XML file will open in the content frame of the article view page or a list of several Portico XML files will open (the publisher supplied XML is preserved, but it is not available for audit by librarians)

The book view pages look just like the e-journal article view pages.

Reports

There are a number of reports available on the Reports page, including facts and figures, archive growth, XLSX files listing preserved books, journals and digitize collections.

Search

There is a search box on the top right of every page of the Dashboard—this tool searches the descriptive metadata of the articles, it does not search the full-text of the articles at this time. It is very useful when you would like to find an article for which you have a DOI.

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	ELECTRONIC JOURNALS	ELECTRONIC BOOKS	PUBLISHERS	REPORTS	MORE	
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Q = Perpetual Access	a, III-V	Review		09611290	Elsevier	

The search results will be a list of citations that will look quite similar in display to the manner in which a journal issue table of contents is displayed:

	ELECTRONIC JOURNALS	ELECTRONIC BOOKS	DIGITIZED COLLECTIONS	PUBLISHERS	REPORTS	MORE V		
PORTICO	Search Results							
Dashboard	10.7227/ALX.0017							
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Any Questions?

Just ping Portico user support at support@portico.org with any questions or comments.